



**THREE SISTERS IRRIGATION DISTRICT
BOARD OF DIRECTORS MEETING**

Date: February 10, 2026

Meeting Begins: 10:00 AM

Location: District Office, 68000 Highway West, Bend, Oregon 97703

Remote attendance available via the meeting notice on the District's website.

Microsoft Teams [Join the meeting now](#)

Meeting ID: 219 321 656 736 8 Passcode: Zi3Dw7PZ

CALL TO ORDER: Joe Elwing at 10:01am

IN ATTENDANCE: Joe Elwing, President; Marc Thalacker Vice President; Mark Koos, Secretary/Treasurer; Emilia Ellington, District Manager; Jim Williams, Hydro Operations Manager; Steve Shropshire, Legal Counsel

ALSO IN ATTENDANCE: Denise Koos, Jackie Elwing, Sharie Forde, Barbara Hicks, Lorie Owen, Bob Owen, Sara Goodwin, Ted Netter, Jeremy Giffin, Carolyn Sofit, Keith Cyrus, Pattie Apergan, Nicole Sandkulla

Announcements:

At the end of today's agenda, we will take public comments. Each person is limited to three minutes. We ask that everyone keep their comments civil and focused on District business. However, if members of the public disregard this direction, we will adjourn the

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meeting.

Action Items:

- 1. Signing of previously approved documents from January 20th meeting with BOD:**
2026-01, 2026-04, DOE Unsolicited Proposal

Discussion / Notes: 2026-01, 2026-04, DOE Unsolicited Proposal, 2026-02 signed

- 2. Discussion of new BOD training: determining timing and facilitator.**

Discussion / Notes: Koos asked for current counsels' cost and expertise to offer BOD training. Counsel offered SDAO materials, training, OGEC trainings. Thalacker mentioned February 17 OWRC/SDIS training and Koos and Elwing agreed to attend.

- 3. Consideration of setting the date and time for Board of Equalization meeting.**

Discussion / Notes: March 10 at 11:30

Cyrus' informed they would meet together

Motion: Elwing

Second: Koos

Vote:

Result: Unanimous

4. Discussion on Board Correspondence Process (Information Only)

Explanation of how letters addressed to the Board are handled, including distribution to Board members and the process for requesting that correspondence be placed on a future agenda for discussion.

Discussion / Notes: All correspondence is forwarded to the board and manager confirms with author that correspondence has been received and forwarded. Any BOD can request an item be placed on the agenda. Moving forward manager will print out all letters to the board and include them in the monthly packet. Manager will update BOD and Staff on website.

5. Consideration of Appointment and Scope of Bylaws Committee and Budget & Finance Committee

Sarah Goodwin and Karan Swaner have requested to be on the committees.

Discussion / Notes: Koos drafted a letter calling for volunteers that will be sent out to patrons.

Motion: Elwing

Second: Koos

Vote:

Result: Unanimous

6. Discussion regarding District equipment and vehicles

- Surplus determination
- Authorized users
- Rental rates
- Allowable locations of use (on or off District boundaries)
- Compliance with applicable Oregon statutes and District policies

Discussion / Notes: TSID to compile and list regarding surplus and review list of charges to update at next meeting

Motion: Elwing

Second: Koos

Vote:

Result: Unanimous

7. Request to transfer \$100,000 from LGIP to FIB account 1140 for March DEQ loan payments

Discussion / Notes:

Motion: Elwing

Second: Thalacker

Vote:

Result: Unanimous

8. Consideration of ratification and reaffirmation of prior board action taken December 16, 2025 regarding District Manager appointment

Discussion / Notes: Koos addressed the fact that audio said adjourn and minutes show recess regarding December 16th meetings. Koos has procedural concerns. Counsel said ratification would create a clean record of any procedural defect. Koos says November meeting is also incorrect since moving from 2 managers back to 1 wasn't read in 2 meetings. Counsel said it is not necessary to be read at 2 meetings.

Motion: Elwing

Second: Thalacker

Vote: Koos no

Result: Majority

9. Consideration of Engagement of Independent Legal Counsel for Governance and Ethics Matters

Discussion / Notes: Koos would like a second opinion regarding ethics and governance matters.

Motion: Koos

Second: Elwing No

Vote: Thalacker No

Result: Not passed

10. Consideration of Clarification of Board Officer Roles and Duties

Discussion / Notes: Elwing asking for a BOD handbook or resources. ORS 545 is a good resource. Request to include Thalacker's managerial duties on the next agenda and go over each one to transfer items over to District Manager as necessary.

Marc made motion to appoint District Manager as secretary

Motion: Thalacker

Second: Elwing

Vote:

Result: Majority

11. Consideration of Ratification of Professional Services Agreement with GSI Water Solutions for Well Permitting and Water Rights Services

Regarding the Professional Services Agreement with GSI Water Solutions, dated September 10, 2025, in an amount not to exceed \$8,800, for water-right transfer and well permitting services related to supplemental wells, and authorize the District Manager to continue coordination with GSI under that agreement.

Discussion / Notes:

Motion: Thalacker
Second: Elwing
Vote:
Result: Unanimous

12. Consideration of Authorization to Enter into Loan Agreement with the Special Districts Association of Oregon for Supplemental Well Project Financing

Discussion / Notes:

Motion: Thalacker
Second: Elwing
Vote:
Result: Unanimous

13. Consideration of Direction to Initiate Competitive Bidding for Supplemental Well Drilling and Related Improvements

Discussion / Notes: Look at TSID contract and review board rules to be forwarded to the Board

Motion:
Second:
Vote:
Result:

14. Receipt of Written Correspondence Addressed to the Board

Discussion / Notes: Ellington confirms receipt of letter and forwards to board, board to confirm receipt.

Motion: Elwing
Second: Thalacker
Vote:
Result: Unanimous

15. Consideration and adoption of Resolution No. 2026-05

Authorizing the District Manager to apply for a credit card on behalf of Three Sisters Irrigation District

Discussion / Notes:

Motion: Thalacker
Second: Elwing
Vote:
Result: Unanimous

A. Minutes

- Consideration of Regular Board of Directors Meeting Minutes – December 16, 2025

Discussion / Notes:

Motion: Thalacker
Second: Elwing
Vote: Koos-no
Result: Majority

And January 20, 2026

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Discussion / Notes:

Motion: Thalacker

Second: Koos

Vote:

Result: Unanimous

B. Monthly Review of Financial Transactions

a. Previous Month's Transaction Reports

i. Transactions to be Approved

- Period: January 1 – January 31, 2026

Motion: Thalacker

Second: Elwing

Vote:

Result: Unanimous

b. Checks to be Approved

- Period: January 1 – January 31, 2026

i. First Interstate Bank – Operating Account (1110)

ii. First Interstate Bank – Main Canal Project Account (1140)

Motion: Thalacker

Second: Elwing

Vote:

Result: Unanimous

iii. Local Government Investment Pool (1250) – Review Only

c. Reconciled Statements to be Approved

- Period: December 1, 2025 – December 31, 2025

- i. Capital One
- ii. Citibank – Costco
- iii. First Interstate Bank – Operating Account (1110)
- iv. First Interstate Bank – Main Canal Project Account (1140)
- v. U.S. Bank – North Hurtley Electric Account (1190)

Motion: Thalacker

Second: Elwing

Vote:

Result: Unanimous

C. Financial Report

- Operating Budget Report
- Capital Budget Report

D. Water and Hydro Report

- Cloverdale Pipeline
- Meter Repairs
- Operations & Maintenance
- Operational Technology
- McKenzie Hydro

E. Updates

- **HCP**

- **Solar**

- **Wells** - Go over finding and best next steps. Kyle Gorman to help provide an overview of current well conditions and the evaluation process underway to assess repair options.

- **Operational Technology**

F. Letters to the Board

G. Water User’s Comments and Concerns Ted Netter brought up drilling near the diversion to deliver water to all patrons and questions how much water would get to each patron with rights. Pattie Apregan asks for a job description for District Manager.

H. Board Member Comments Elwing is empathetic to patrons and is grateful to be serving on the board. Koos requests agenda item for next meeting to include moving from 3 to 5 member board

ADJOURN Joe Elwing 12:46

Motion: Elwing
Second: Koos
Vote:
Result: Unanimous

Accessibility Notice: If you need an interpreter or other communication aids, please contact the District office at least 48 hours in advance.

This agenda is subject to change prior to the meeting date. Please visit the District’s website for the most current version. www.tsidweb.org



Joe Elwing, President

DATE



Marc Thalacker, Vice President

DATE

3/10/2026



Mark Koos, Secretary/Treasurer

DATE

3/10/2026