



THREE SISTERS IRRIGATION DISTRICT BOARD OF DIRECTORS MEETING

Date: July 14, 2026

Meeting Begins: 10:00 AM

Location: District Office, 68000 Highway West, Bend, Oregon 97703

Remote attendance available via the meeting notice on the District's website.

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Meeting ID: 219 321 656 736 8 Passcode: Zi3Dw7PZ

CALL TO ORDER

Announcements:

At the end of today's agenda, we will take public comments. Each person is limited to three minutes. We ask that everyone keep their comments civil and focused on District business. However, if members of the public disregard this direction, we will adjourn the meeting.

Action Items:

1. Discussion and Possible Action to Set Date for Rules, Regulations, and Bylaws Committee Review (draft included in packet).
2. Discussion and Possible Action to Transfer \$170,000 from First Interstate Bank – Main Canal Project Account (1140) to the Local Government Investment Pool (1250) to Satisfy Reserve Requirements and Obtain a More Favorable Interest Rate
3. Discussion and Possible Action Regarding Replacement of Blown Tire on Cat Wagon, Including Whether to Replace 1, 2, or none. Authorization of Expenditure (estimated \$3,000–\$6,000 installed for a mid-range replacement; used tires available at lower cost)
4. Discussion and Possible Action to Accept the Global Network Support (GNS) Phase 1 Cybersecurity Proposal — including replacement of end-of-life firewall with SonicWall next-generation firewall with Advanced Gateway Security, managed network switch, wireless access point with network segmentation, endpoint detection and response, password

management with multi-factor authentication, Microsoft 365 security hardening, and resolution of the board email distribution failure — and to Authorize One-Time Costs Not to Exceed \$5,300 (labor billed at actual) and a Monthly Service Cost of \$289 [or \$319 including Microsoft 365 Compliance Archiving] on a 24-Month Agreement, Offset by the SDAO Safety & Security Grant of \$2,500 with Equal District Match (three written bids obtained; comparison in packet)

5. Discussion and Possible Action to Adopt Policy No. 2026-1: Director Requests for District Records — establishing written submission, logging, Board-directed priority of staff time, routing of specialized requests, and designation of the Board President as escalation point (policy and District Manager report on records request status included in packet)

A. Minutes

- Consideration of Regular Board of Directors Meeting Minutes – May 12, 2026
- Consideration of Regular Board of Directors Meeting Minutes – June 9, 2026

B. Monthly Review of Financial Transactions

- a. Previous Month's Transaction Reports
 - i. Transactions to be Approved
 - Period: June 1 – June 30, 2026
- b. Checks to be Approved
 - Period: June 1 – June 30, 2026
 - ii. First Interstate Bank – Operating Account (1110)
 - iii. First Interstate Bank – Main Canal Project Account (1140)
 - iv. Local Government Investment Pool (1250) – Review Only
- c. Reconciled Statements to be Approved
 - Period: May 1 – May 31, 2026
 - v. Capital One – Visa (2310)
 - vi. First Interstate Bank – Master Card (2320)
 - vii. First Interstate Bank – Operating Account (1110)
 - viii. First Interstate Bank – Main Canal Project Account (1140)
 - ix. U.S. Bank – North Hurlley Electric Account (1190)

C. Financial Report

- Operating Budget Report
- Capital Budget Report

D. Water and Hydro Report

- Meter Repairs- ongoing
- Operations & Maintenance- Watson Hydro screen still not repaired. Need log of all machines.
- Operational Technology- Nline work ongoing

- McKenzie Hydro- bearing repair

E. **Updates**

- Board Expansion (ORS 545.199) – division map in progress, expected next month; no board action taken to date.
- HCP – FCA completed the Whychus Creek diversion and fish screen assessment (field evaluation April 27; final report June 2026) as required under the HCP. All inspected facilities were found in satisfactory condition with no significant wear or deficiencies. Under this year’s reduced flows, water depths and sweeping velocities fell below current NMFS criteria at some measurement points — though approach velocities passed at all flows — and FCA notes the screen predates those criteria, believes it can continue functioning safely at depths down to about 6 inches, and recommends continued coordination with NMFS, ODFW, and USFWS on a long-term operational approach.
- Solar – no new developments
- Health Insurance – renewal complete; premium decreased from \$1,047.75 to \$1,017.33 with the same insurance carrier and plan; out-of-pocket maximum increased
- Wells – GSI completed the permit application; TSID to send a check for \$4,605 to OWRD for the application fee.
- Surplus Property (Resolution No. 2026-10, as amended) – Cat D8T sold for \$320,000; 16-foot scraper sold for \$4,000; backhoe sold for \$3,000; remaining items still listed. Items of little to no value are available to anyone interested and are being kept at the District office.
- Operational Technology – forecasting dashboard using existing software by District Manager ongoing.
- 2025 audit completed pending final adjustments and Secretary Treasurer call. Dougal Conradie will be handling removing bad entries to have clean data for QuickBooks online migration.
- Workers’ Compensation – SAIF policy renewed for July 1, 2026 – July 1, 2027; estimated annual premium of \$18,731.85 based on estimated payroll of \$534,216, payable in four quarterly installments of approximately \$4,683 (first due July 25, 2026). Coverage and employer’s liability limits (\$1M) unchanged.
- Second quarter taxes completed
- RCPP reporting completed for 2023-2025

F. **Letters to the Board**

G. **Water User's Comments and Concerns**

H. **Board Member Comments**

ADJOURN

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